



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



JANET T. MILLS  
GOVERNOR

MICHAEL SAUSCHUCK  
COMMISSIONER

WIL O'NEAL  
DIRECTOR

# **INVESTIGATIONS COMMITTEE MEETING**

**Tuesday, May 27, 2025, 13:00-15:00**

45 Commerce Dr. Chamberlain Conference Room, Augusta, ME 04333

ZOOM: <https://maine-ems-gov.zoom.us/j/91542570561>

One tap mobile: +13017158592,,91542570561# US

## **MINUTES**

Call to Order at 13:03 by Brent Libby

"The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent."

### **Attendance**

Members: Judy Gerrish, Brent Libby, Laura Downing, Andy Turcotte, Amy Drinkwater

Staff: AAG Samantha Andrews, Melissa Adams, Jason Cooney, Director Wil O'Neal

Guests: Shane Bowden, Flicia Raymond, David Ireland, Lee O'Connor, Berta Broomhall, Katelyn MacDonald, Melissa Tavares, Brian Glidden, Dakota Turnbull, Phil MacCallum

Modifications to the Agenda: None

### **Investigations**

#### **1. Case 24-881 Informal Conference**

Summary: It is alleged that the licensee failed to comply with the terms of their consent agreement resolving Case No. 23-299. This case was tabled at the investigation committee's April meeting to allow for the licensee to be invited for an informal conference. A waiver of objections to participation for the informal conference was received from the licensee.

**MOTION** to enter executive session pursuant to 1 MRS §405(6)(F) to discuss confidential information. (Drinkwater, Gerrish)

Yes: Drinkwater, Gerrish, Downing, Turcotte, Libby

No: None

Abstain/Recuse: None

**PASSED**

Entered executive session at 13:09

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Exited executive session at 13:29

Andy Turcotte did not return after the executive session.

**MOTION** to issue the license renewal with a letter of guidance stressing professional conduct rules, Chapter 11 §1(2), to resolve this complaint. (Downing, Gerrish)

Yes: Gerrish, Downing, Drinkwater, Libby

No: None

Abstain/Recuse: None

**PASSED**

Andy Turcotte rejoined the meeting.

2. Case 23-310 Case Review

Summary: There are three separate allegations for this case: That the licensee engaged in unprofessional conduct and operated outside of their scope of practice on one (1) incident; that for up to three (3) incidents separate from the above, the licensee failed to complete a patient care report; and that the licensee failed to notify the Board in writing of a change in address. This licensee has a pending license upgrade application for consideration in this case.

Libby and Drinkwater were recused and were moved to the waiting room. Turcotte disclosed that he was the licensee's supervisor for a short time, but was not directly involved in any incident or had any professional or personal relationship with them otherwise.

**MOTION** to recommend the Board preliminarily deny the application to upgrade to AEMT and offer a consent agreement to resolve the complaint, citing violations of 32 MRS §90-A(5)(F): Chap. 11 §1(14) and the NAEMT's Code of Ethics, specifically the parts about working cooperatively and demonstrating responsibility for individual professional actions and judgment, (30) and (49); 32 MRS §90-A(5)(H); 32 MRS §90-C(1), Chap. 5 §4, Chap. 22 §3(2). The consent agreement will include a reprimand and probation for a period of six (6) months during which time, 100% of all the licensee's patient care reports will be reviewed for completion, timeliness, and that the licensee provided care within their scope of practice. The QA reviewer shall preferably be a third party, not affiliated with any service the licensee works for; they must be pre-approved by Maine EMS Staff, and they must submit a monthly compliance report to Maine EMS Staff. The licensee is responsible for any costs associated with meeting the terms of the consent agreement.

(Downing, Turcotte)

Yes: Downing, Turcotte, Gerrish

No: None

Abstain/Recused: None

**PASSED**

3. Case 25-892 Case Review

Summary: It is alleged that the licensee engaged in unprofessional conduct by disclosing confidential information to an individual not permitted to receive that information, and that disclosure resulted in that information being posted to social media.

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**MOTION** to recommend the Board suspend the licensee's license for thirty (30) days, citing violation of 32 MRS §90-A(5)(F): Chap. 11 §1(5), (13): 25 MRS §2929, and (14): NAEMT Code of Ethics, specifically the use of social media, respect and hold in confidence all information of a confidential nature, and refusing participation in unethical procedures. (Libby, Downing)

Yes: Gerrish, Downing, Turcotte, Drinkwater, Libby

No: None

Abstain/Recuse: None

**PASSED**

4. Raymond Application Review

Summary: The Investigation Committee reviewed the application and files at their regular meeting on June 25, 2024, at which time the applicant for an Ambulance Operator license was pending a conviction for class D Theft by Unauthorized Taking for a shoplifting incident that occurred on January 18, 2024, and participating in a deferred disposition through May 2025. The applicant also pleaded guilty to Class E Permitting Unlawful Use (of a vehicle) on April 9, 2024, and was paying fines for that conviction. The committee voted to table the application so that the applicant could demonstrate completion of the terms of sentencing for both convictions.

**MOTION** to issue the license with a letter of guidance to be kept on file for a period of six (6) years, citing professional conduct rules, Chap. 11 §1(13), and the requirement to report any new criminal conviction to the Board within ten (10) days. (Downing, Gerrish)

Yes: Gerrish, Downing, Turcotte, Drinkwater, Libby

No: None

Abstain/recuse: None

**PASSED**

Old Business: None

New Business: None

Next meeting: June 24, 2025, from 1:00 PM to 3:00 PM

Adjourn at 14:36

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