

Finding Reemployment



This checklist provides helpful tips and reminders as you look for work.

New to Unemployment? Already Applied? Have Questions? Your ReEmployME CHECKLIST

- ☐ Understand your Benefit Rights and Responsibilities
 - Visit <https://www.maine.gov/unemployment/>
 - If you have any questions, it is important that you call 1-800-593-7660 and speak with an Unemployment Eligibility Agent. Failure to meet your unemployment eligibility requirements may jeopardize your ability to collect benefits.
- ☐ Update your resume with your current employment so you are ready to apply for jobs
- ☐ Register with Maine JobLink: <https://joblink.maine.gov/>
- ☐ If you do not have a computer, you can visit any Maine CareerCenter and use their computers. To locate the CareerCenter nearest to you or to schedule an appointment with them, please call 1-888-457-8883 or visit www.mainecareercenter.gov.
- ☐ Conduct at least one (1) work search activity each week; You must make an active and sustained effort to seek work each week and keep verifiable documentation of “what, when, where and with whom.” More information on what counts as a work search activity can be found here: <https://www.maine.gov/unemployment/faq/worksearch/>
- ☐ Pick one day each week to file your weekly claim and submit your work search activities
- ☐ Log into your [ReEmployMe account](#) and file your weekly certification

